

Inventory Checklist

This document is to help guide you with capturing the inventory and quantity of items that needs to be housed in the various spaces, so your design is laid out accordingly. Also, it is important that you capture the dimensions of the said items if it's larger and or unconventional. For example, client wants their own baskets/bins housed onto shelves. *Make sure to get the height, width and depth* of the appropriate baskets/bins and other items.

Front	Entry
	Re

•	Regular shoes:
•	Tall boots:
•	Long hanging jackets:
•	Medium hanging jackets:
•	Kids jackets:
•	Hats & gloves:
•	Back packs:
•	Vacuum/broom:
•	Baskets:
•	Other items:
Master	Closet
	Regular shoes:
	Tall boots:
•	Long hanging jackets:
•	Medium hanging jackets:
•	Folded items:
•	Purses:
•	Bench:
•	Mirror:
•	Dresser:
•	Ties/Scarfs/Belts:
•	Jewelry:
•	Hats:
•	Travel Bags/Suitcases/Bins:
•	Seasonal Items:
•	Other items:
Kids Clo	
	Hanging:
	Folded items:
•	Shoes:
•	Toys:
•	Books:
•	Baskets/Bins:
•	Bedding/Linen:
•	Sport Gear:
•	Other:



Linen

•	Towels:
•	Bedding:
•	Blankets:
•	Pillows:
•	Laundry Hamper:
•	Baskets/Bins:
•	Paper Towel/Toilet Paper:
-	Cleaning Products:
•	Other items:
Pantry	
•	Wine/Beer Fridge:
•	Appliances:
•	Wine Glasses:
•	Dishes:
•	Cooking Books:
•	Cleaning Products:
•	Baking Sheets:
•	Cleaning Products:
•	Recycling Bins:
-	Pet Food Bins:
•	Bins/Baskets:
•	Other items:
Mudroo	om
•	Bench:
•	Pet Accessories:
•	Hats/Gloves:
•	Garbage Bins:
•	Washer/Dryer:
•	Hooks:
•	Back Packs:
•	Medium Hanging:
•	Long Hanging:
•	Boots:
•	Bins/Baskets:
•	Other items:
Office	
	Computers:
-	Monitors:
	Printer:
	Desks:
	Filing Cabinets:
-	Chairs:
-	Speakers:
-	Books: